



Sanctuary Education Coordinator (Part-time)

LOCATION: Jug Bay Wetlands Sanctuary, 1361 Wrighton Road, Lothian MD 20711

OPEN PERIOD: May 29, 2019 – June 19, 2019

BASE SALARY: \$20.00 / hr (non-negotiable)

POSITION INFORMATION: Permanent Part-Time (1400 hours)

WORK PERIOD: Year round

WORK SCHEDULE: 2-3 week days AND one weekend day

Main Duties

- Designs, schedules, and teaches Sanctuary Classroom in the Field educational programs on ecology, natural history, and wetlands and estuarine science for school age children, educators, resource management professionals and special audiences;
- Expands programming to other county parks as available;
- Recruits, trains, supervises, and evaluates Volunteer Naturalists who help lead Sanctuary education programs;
- Leads development and delivery of five to seven weeks of summer camp programs ranging from preschool to high school aged children;
- Convenes the JBWS Educational Advisory Committee twice annually (or as needed) to for advice, guidance, and feedback on Sanctuary educational efforts;
- Leads all administrative and outreach tasks pertaining to delivering the Classrooms in the Field & summer camp programming including monthly and quarterly reports;
- Other duties as needed.

Required Knowledge, Skills, and Abilities

- Considerable knowledge of principles of biology and ecology and other life sciences for conducting naturalist activities.
- Skill in developing and teaching educational programs for various age groups attending a nature center.
- Skill with word processing and spreadsheet software applications for report preparation.
- Ability to plan, organize, develop, and direct naturalist programs.
- Ability to guide and maintain effective relationships with volunteers, staff members, community groups, educators, and the public.
- Ability to work on a cooperative, courteous and effective basis with associates, other agencies and the public.
- Ability to motivate and teach volunteers and interns and to exercise sound judgment in deciding when to act independently and when to refer situations to higher authority.
- Experience teaching in an outdoor setting;
- Experience with delivering summer camp programs strongly preferred;
- Knowledge of Maryland flora and fauna, wetlands and estuarine science;



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- Willing to work under strenuous weather conditions;
- Canoe and kayak experience is a plus;
- A demonstrated passion and commitment for the natural world is a must!

Qualifications

- B.S./B.A. in Environmental education, Environmental Science, Recreation, or related field;
- Proficiency w/Microsoft office suite, Google suite products, and other computer skills;
- Three years' experience working with children of all ages;
- Must pass both drug and background screenings;
- Must have valid state driver's license

NOTE: The selection process includes a background verification to include a criminal history check. Possession of a valid Class C driver's license issued by the state is required. This is a safety sensitive position and employees in this position are subject to random Controlled Dangerous Substance (CDS) testing.

About the Sanctuary

The Jug Bay Wetlands Sanctuary is a 2,000-acre park in southern Anne Arundel County, Maryland. The Sanctuary is operated by the county's Department of Recreation and Parks and is part of the Chesapeake Bay National Estuarine Research Reserve in Maryland. The Patuxent River, a major tributary of the Chesapeake Bay, flows through the Sanctuary. Thousands of visitors, school children, university students, and volunteers, along with many government resource agencies and conservation organizations, visit the Sanctuary every year to learn about and study the natural world and to participate in citizen science projects. To learn more about the Sanctuary, please visit our website at www.jugbay.org.

APPLICATION

Please send a cover letter and resume along with the names and contact information for three professional references to: Patricia Delgado (Park Superintendent) at: rpdelg88@aacounty.org