

Adult and Family Educator Position

Position Duration: February 24th to mid-November 2020

Application Due: November 17, 2019

Chincoteague Bay Field Station

Chincoteague Bay Field Station is the residential field station of the Marine Science Consortium. We are located near a wealth of ecologically significant and environmentally rich habitats, such as productive saltmarshes, pristine barrier island beaches, peaceful cypress swamps, and sheltering maritime forests. The Chincoteague Bay Field Station provides outstanding multi-disciplinary, educational and research opportunities that celebrate the rich natural, cultural, economic, and technological resources of the mid-Atlantic Coastal region through field-based and hands-on learning, often in affiliation with multiple public and private partners. To accomplish this mission, the Field Station provides a unique set of educational and research experiences; expand research collaborations among member universities, NASA Wallops Flight Facility, US Fish and Wildlife Service, National Park Service, and other public and private partners; and expands and enhances programs for pre-college, university, and adult learners.

Adult and Family Educators Position

The Adult and Family Educators (AFE) will lead family and adult groups and teach a diverse array of topics that highlight the dynamic ecosystems of a barrier island. Most of the programs they will be assisting or leading are adult programs such as biking, kayaking, photography, birding, and basketry. Their primary responsibilities will include leading the kayaking and biking tours, assisting workshop instructors, leading historical/cultural/eco tours, prepping program materials, engaging participants, and helping ensure the programs run smoothly. Other programs in the Adult and Family department include homeschool programs, Scout groups, and other special programs. During the summer they will help run and facilitate intergenerational and family programs. They will facilitate all classes, lead night activities (campfire, skits, etc), and support participants. During busy times, the AFE will lead or assist other programs as well such as school programs, outreach, university trips, and summer camp. The AFE will also gain valuable supervisory experience as they help to manage our summer high school interns. This position reports to the Adult and Family Education Coordinator.



CBFS is dedicated to the goal of building a culturally diverse and pluralistic staff committed to teaching and working in a multicultural environment and strongly encourages minority applicants.

Responsibilities

- Customer Service for program participants.
- Assist the Adult and Family Education Coordinator in leading Adult and Family Programs.
- Assist with planning and implementation of age appropriate program experiences with a variety of activities.
- Work primarily with adults and occasionally with groups of all ages.
- Lead the participants through all daily activities, and help with additional tasks.
- Prepare and lead outdoor programs such as kayaking, cycling, birding, and photography.

- Give cultural, historical, and ecosystem tours of the local area.
- Learn all bike and kayak routes and program locations to be able to lead participants properly.
- Assist workshop instructors to ensure they have everything they need.
- Lead family camps, intergenerational camps, and family days during the summer.
- Assist with special groups/events such as homeschool or Scout groups.
- Prepare and lead environmental education classes in a variety of coastal ecosystems.
- Be a deckhand/first mate on all boat cruises.
- Drive Field Station vehicles including 15 passenger vans and school buses. (Commercial Driver's License must be obtained as part of training).
- Learn to drive Field Station kayak and bike trailers
- Work on weekly program maintenance tasks during non-program time
- Alertly and actively interact with and supervise participants, giving them undivided attention.
- Prepare pre-program materials and supplies
- Assist in the coordination of program locations, movement/transportation of program participants.
- Set- up, take down, cleaning and organizing program areas
- Lead school, outreach, or college programs when needed
- Cook/prepare a seafood feast
- Assist with management of Summer Internship Program
- Enforce Field Station protocols and rules on Field Station property and in the field.
- Help clean and provide routine maintenance for field and lab equipment. Help clean and maintain aquaria.



Preferred Experience:

- Teaching experience and/or leadership experience in informal education or camps
- Experience leading kayaking, biking and tour groups
- Experience teaching multiple age groups, from young learners to adults of all ages
- Experience with summer camps and/or outdoor adventure programs
- Customer service experience
- Would prefer a degree in Education, Outdoor Recreation, Biology, Marine Biology, Environmental Sciences or other relevant fields.

Requirements:

- Minimum BA or BS Degree
- Comfortable working long hours outdoors and on boats
- Ability to connect with and direct participants of all ages.
- Teaching experience and/or leadership experience
- Ability to pass background check in order to obtain NASA security clearance.
- Valid driver's license with 2 or fewer moving violations in the past 2 years and no DUI or DWI charges



- Must be willing and able to obtain a VA Commercial Driver's License and drive full-size school buses and 15 passenger vans after starting position

Physical Requirements:

- Ability to lift 50 lbs repeatedly
- Ability to walk a mile on uneven terrain
- Ability to stand and work for long periods of time
- Ability to learn how to handle lines and work with equipment on vessels
- Ability to work in extreme conditions (heat, cold, mosquitoes)
- Ability to lead kayaking and biking programs, including
 - Kayaking up to 6 miles per day
 - Biking up to 24 miles per day at 10-12 mph

Benefits:

- Competitive salary: \$660/bi-weekly
- On-site staff housing provided: furnished 800 sq. ft. two bedroom apt, one bathroom, kitchen and living room, central heat and A/C, shared with max. one roommate.
- On-station meals when programs in session
- Free laundry facility attached to housing
- Opportunities for continued professional development and networking

This position will start February 24, 2020

This position will run until mid-November.

Application Deadline: November 17, 2019

<http://www.cbfieldstation.org/employment.html>

To Apply: Please submit all application materials to the address below. Email is preferred. Feel free to contact with any questions. Subject line should read: Adult and Family Educator Position Application

- Resume
- Cover Letter
- 3 references (professional or academic)

If you have any questions, please contact:

Julie Lurowist – Business and Finance Manager

employment@cbfieldstation.org

34001 Mill Dam Road

Wallops Island, VA 23337

(757) 824-5636 ext 110

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.