



**HARFORD COUNTY**  
invites applications for the position of:  
**PARK NATURALIST**  
**(TEMP/PT/RETIREMENT**  
**ONLY) Start at \$15.00/HR**

An Equal Opportunity Employer

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**SALARY:**

Hourly  
\$15.00 - \$15.00

**HOURS OF WORK:** VARIES

**DEPARTMENT:** Parks and Recreation

**OPENING DATE:** 04/13/22

**CLOSING DATE:** 04/27/22 11:59 PM

**NATURE OF WORK:**

Supervised by the Recreation Specialist at the Anita C. Leight Estuary Center or Eden Mill Nature Center, the person in this position performs a variety of Park Naturalist related duties associated with a nature center focused on the Chesapeake Bay/watershed ecology at the Anita C. Leight Estuary Center and the Piedmont Plateau at the Eden Mill Nature Center. Work includes opening and closing the Center, handling visitor inquires, conducting interpretive and environmental education programs, caring for live animals, operating water craft, etc. Other duties expected such as maintaining a safe and clean work place, answering telephone calls, responding to written correspondence, greeting, assisting and directing the public, keeping the Center organized and inviting to the public, etc. The schedule of the work week will vary and will include weekdays, evenings, and weekends. Assessment of work is based upon personal performance.

***PLEASE BE ADVISED THIS POSITION IS NOT CURRENTLY ELIGIBLE FOR BENEFITS (MEDICAL, DENTAL, VISION, ETC.).***

**EXAMPLES OF DUTIES:**

**(The following examples illustrate the work performed by this position. Position may require some or all of these examples depending on the season, demand for programs and research projects. The list is not inclusive. This position may require related duties not listed, if necessary, to accomplish the work at the Center.)**

1. Keeps buildings and premises in neat and safe condition.
2. Answers telephone inquires; provides information, assists public with concerns or refers them to appropriate individual or takes messages; monitors, greets and directs the public throughout the facility.
3. Directs and supervises volunteers working at the Center, including teenagers and adults.
4. Cares for the Center wildlife which may include various types of fish, reptiles, and amphibians.
5. Conducts interpretive and education programs for the public and school groups which may involve being on the water with canoes, kayaks, or a pontoon boat.

6. Opens and secures building/grounds; notifies police when necessary.
7. Instructs users on the proper utilization of the facility.
8. Job may require use of power tools and driving a truck with a canoe or kayak trailer.
9. Works in all types of weather and seasons with exposure to the outdoors and possibly live animals, animal waste, aquarium chemicals, etc.
10. May conduct research and monitoring and record and analyze data, or oversee research interns and manage research data.
11. Other duties as assigned.

## **MINIMUM QUALIFICATION REQUIREMENTS:**

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of local natural history, particularly the Chesapeake Bay/watershed area and the Piedmont Plateau; canoe and kayak; ability to safely use power tools and equipment; able to deal with the public cooperatively and courteously; to maintain an effective working relationship with other paid staff and volunteers; able to create and conduct public nature programs; to create and conduct school programs; to understand and follow instructions; to lift, bend, stoop, climb and reach; to work independently; keep simple records.

### **EDUCATION:**

Possession of a high school or vocational-technical school diploma or a GED certificate. Two years of college course work preferred in the natural sciences i.e. Earth Science, Biology, Environmental Studies, Environmental Education, Oceanography, Wildlife or Fisheries Biology, or Natural Resources Management. One year of experience in wildlife, park/recreational, or educational setting may be substituted for each year of college coursework. Maryland Master Naturalist certification may be substituted for one year of college coursework.

### **EXPERIENCE:**

You must have a minimum of one year of experience working with people of all ages, in wildlife, park/recreational, or educational setting. Prefer a minimum of one year of canoeing and/or kayaking experience.

### **LICENSE:**

This position requires a valid Class "C" driver's license with no more than 3 points. **Please be advised this position requires a valid driver's license; as such your application will not be considered if you fail to include the full driver's license number on the electronic application.**

### **SAFETY:**

Must comply with Harford County's Safety Manual.

## **NOTES:**

The assigned location will be at Anita C. Leight Estuary Center OR Eden Mill Nature Center

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.harfordcountymd.gov>

Job #22-048  
PARK NATURALIST (TEMP/PT/RETIREMENT ONLY) START AT  
\$15.00/HR  
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OFFICE INFORMATION:  
220 South Main Street  
Bel Air, MD 21014  
410-638-3201

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