



DRAFT Competitive Design Bid Request

Subject: Competitive Design Bid Request: Chesapeake Bay Watershed Assistance Grant Program
Project Name: Galesville Ebenezer Green Infrastructure Design (rain garden, conservation landscaping, tree planting and cisterns)
Date Issued: 3/31/2023
Proposals Due: 4/21/2023
Contact Information: Patricia Moulden, mouldenp@gmail.com; 443-875-8903
Deadline for Questions: 4/7/23
Pre-Bid Meeting: 9:00 AM, Friday, April 7, 2023
Award Notification: 4/28/23

INTRODUCTION

Ebenezer A.M.E. Church is located at 967 Main Street, Galesville, Maryland, 20765. It has served African-American residents of Anne Arundel County and surrounding areas since its founding in 1871. Ebenezer A.M.E. Church is the oldest African Methodist Episcopal congregation in southern Anne Arundel County. The mission of the African Methodist Church is to minister to the spiritual, intellectual, emotional, and environmental needs of all people by spreading Christ's liberating gospel through word and need.

Ebenezer A.M.E. Church has secured funding through the Chesapeake Bay Trust (CBT) Watershed Assistance Grant Program (WAGP) for the design of several green infrastructure improvements on our property. The improvements include a rain garden, conservation landscaping, trees, and several cistern practices that, once implemented, will treat approximately 11,000 sq. ft. of impervious surface. The intent of the practices is to help to reduce flooding in our community, add beauty and native habitat to our property, and serve as an educational opportunity for our many partners and supporters. Ebenezer A.M.E. church is seeking qualified consultants to develop construction-ready (100%) designs and obtain permits for the project based on the site assessment outlined in this Request and in the attached Site Concept/DA Map.

SCOPE OF WORK

Project Overview:

The proposed green infrastructure improvements are illustrated in the attached Site Concept/DA Map and include:

- 2 rainwater harvesting systems
- 1 rain garden treating a 1551 sf drainage area
- Approximately 9000 sf of conservation landscaping/tree planting

Note that the proposed permeable parking lot and associated grass swale are not included in this scope of work.

The project limit of disturbance is expected to be under 5,000 square feet of disturbance, therefore stormwater management (SWM)/erosion and sediment control (ESC) and Forest Conservation reviews and permits are not anticipated for the project. The project is expected to require under 100 cubic yards of earthwork, therefore an erosion and sediment control (ESC) review/permit is not anticipated for the project. The project does not include work within the public right of way, therefore right-of-way use permits are not anticipated. The project is not expected to impact the floodplain or other natural resource areas.

Technical Needs:

- Topographic survey
- Utility identification/Private utility contractor
- Soil testing/geotechnical investigations
- Landscape design
- Plan/Construction document development and review for schematic design phase (30%), design development phase (65%), and final design phase (100%)
- Design report/grant reporting memorandum
- Construction Bid package development, including cost estimates and specifications
- Maintenance plan development - provide list of ongoing maintenance requirements and supplies needed

Project Management:

- Meetings, scheduling, documentation of feedback and notes
- Community/stakeholder engagement

PROPOSED TIMELINE

The period of work is expected to be from May 1 - November 10, 2023

Consultants should provide a detailed schedule and timeline for when they propose to complete the scope of work.

BUDGET

Consultants should provide a total lump sum fee to complete the proposed scope of work, including all time, subcontractor fees, direct expenses, plans review fees, and material costs necessary to perform the services.

Ebenezer A.M.E. Church requests that the proposed estimates do not exceed \$75,000.

PROPOSAL FORMAT/REQUIREMENTS

Proposal should include the following:

1. Project understanding
2. Scope of Work with project schedule and deliverables
3. Firm/Staff Descriptions
4. Demonstrated Experience with Anne Arundel County rules and regulations, preferred
5. Cost proposal
6. Description of any Minority Business Enterprise (MBE) or Women-owned Business Enterprise (WBE) participation anticipated (preferred but not required)

EVALUATION CONSIDERATIONS

- Proposed Team (qualifications, reputation and compatibility)
- Proposed approach
- Experience
- Capacity (ability to meet commitment and timeline)
- Price and hours

ADDITIONAL SERVICES

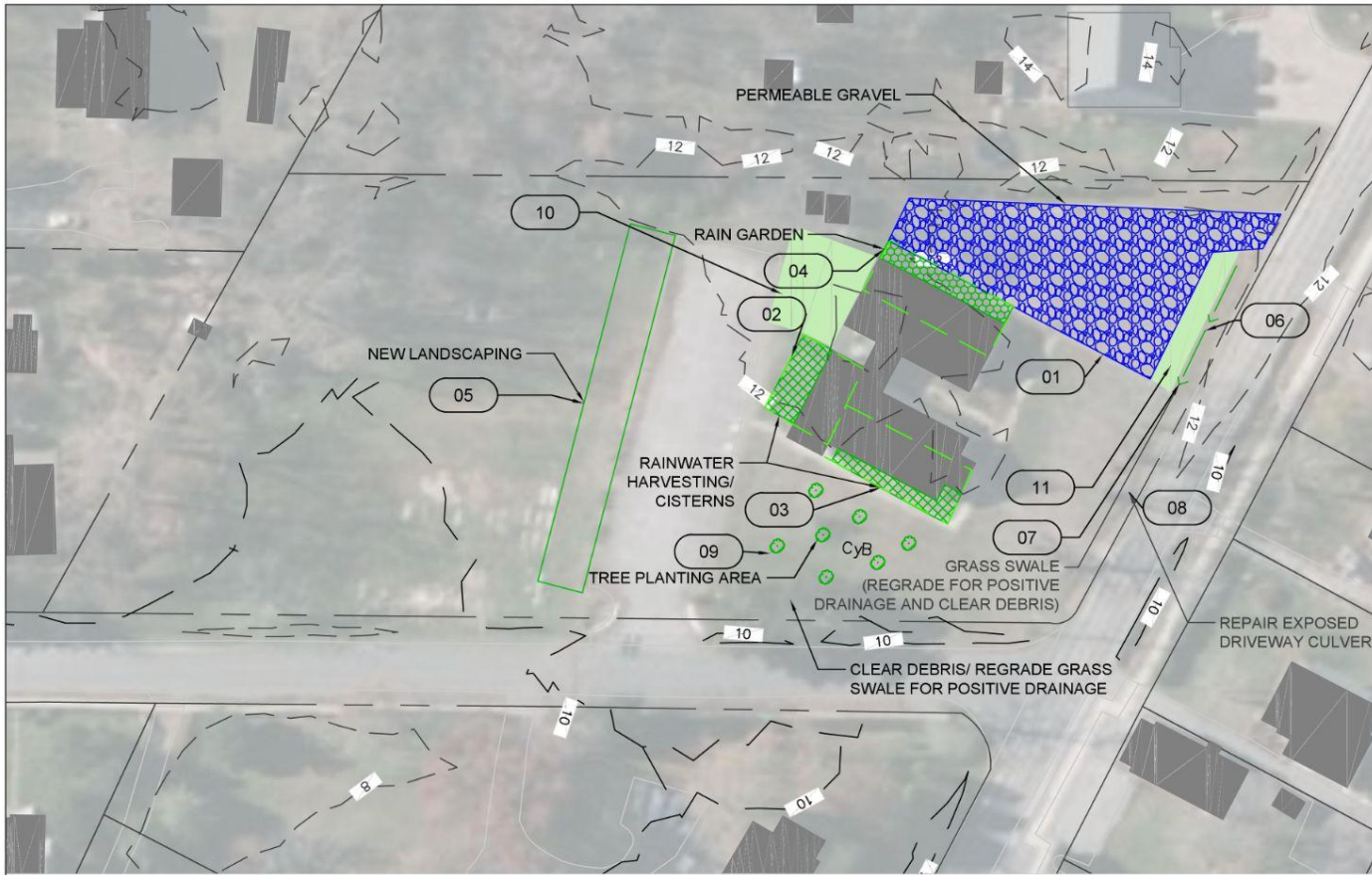
Ebenezer A.M.E. may request ancillary or additional services within the capacity of the contractor as may be useful or necessary. Contingent upon funding availability, the timeline may be extended to support an additional two years of training work. We will notify the contractor by the end of the period of performance if additional services in subsequent years will be requested as part of this contract. Approval of any additional services and extended timeline provided under this agreement must be made in writing in the form of an amendment to this Agreement, prior to the start of any work that is performed.

If you have any questions or concerns, please do not hesitate to contact me at 443-875-8903. I appreciate the opportunity to collaborate on this exciting project and look forward to working with you!

Sincerely,

Patricia Moulden

Site Concept/DA Map



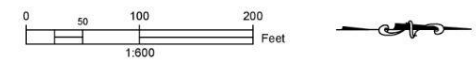
LEGEND

EXISTING CONDITIONS

- BUILDING
- ROAD EDGES
- PARCEL
- 2FT CONTOUR
- 10FT CONTOUR
- SOIL GROUP A
- SOIL GROUP B
- SOIL GROUP C
- SOIL GROUP D

PROPOSED CONDITIONS

- PERMEABLE GRAVEL
- CISTERNS
- RAIN GARDEN
- TREE PLANTING
- GRASS SWALE
- DRAINAGE AREA
- TREE PLANTING/NATIVE LANDSCAPING AREA



1 RETROFIT ASSESSMENT BASEMAP

SITE NAME: Ebenezer AME
DATE: May 20, 2022
ASSESSED BY: John Martin
CIRCLE ONE: CITYSCAPE ENGINEERING/STRAUGHAN ENVIRONMENTAL

CHESAPEAKE BAY TRUST
 TECHNICAL ASSISTANCE PROGRAM
 RETROFIT PROPOSED MAP



SAVED BY: K.LITTLE ON 01/11/2022 5:36 PM