



Outreach Assistant - Part-time Position

Compensation: \$18/h

The Howard County Conservancy is looking for a passionate and engaging educator to join our team as a part-time, on-call Outreach Assistant. The ideal candidate will be flexible and adaptable to the needs of the program, have a love of education and nature, and a passion for working with children. Our educators provide a safe and inclusive learning space while giving students opportunities for hands-on learning and exploration.

The Outreach Assistant position provides outreach through a variety of programs at the Conservancy and at school and community sites, including working with the Conservancy's owls, snakes, and terrapins. This position requires a confident and engaging presenter who can adapt to a variety of learning environments and age groups.

Key Responsibilities

- Assist with and independently lead engaging elementary outreach programs at local schools and community centers
- Lead weekend birthday parties for kids aged 5-12 and scout programs as scheduled
- Lead Meet and Greets at weddings and other rental events
- Safely handle Conservancy animals, including owls and snakes, in accordance with established protocols
- Prepare, transport, and set up educational materials and live animals for outreach programs.
- Assist with the development and improvement of educational programming as needed
- Serves as an active member of the staff team.
- Other duties as assigned

Minimum Qualifications

- Pass background check
- High school Diploma or equivalent
- Proven communication skills and solid decision-making skills
- Work effectively with a variety of clients and staff
- Ability to handle multiple tasks and roles patiently and professionally
- Ability to lift and carry program materials and animal carriers. Position duties include bending, stooping and lifting up to 50 pounds.

Desired Qualifications

- Experience teaching educational programs for elementary-aged children in formal or informal settings
- Experience working with live animals

**Time Commitment**

- Part-time
- Varies from 0-20 hours/week; may include evenings and weekends
- As needed according to program schedules

About the Howard County Conservancy

The Howard County Conservancy is a 35-year-old nonprofit nature center and land trust. Our home base is the 232-acre Mt. Pleasant Farm in Woodstock, MD. We also operate a Nature Preschool at Belmont Manor and Historic Park in Elkridge, MD. Our grounds feature 5 miles of trails, native, pollinator and community gardens and the only historic farmstead open to the public in Howard County. We reach more than 40,000 people each year through our pre k-12th grade environmental education programs and a rich variety of programs for the community. To accomplish our work, the Conservancy employs full time staff, part time staff, seasonal staff, interns and a cadre of committed volunteers.

The Conservancy seeks to foster a vibrant community where environmentally aware, engaged and responsible stewards can thrive. Our three-prong mission focuses on education, preservation and stewardship of our environment. We are committed to integrating diversity, equity and inclusion practices both internally and externally through our programmatic activities and community outreach. Our strategic plan goals include: Be a trusted educator, resource and convener; Ensure all aspects of the Conservancy mirror the community it serves; Expand conservation and restoration opportunities; Integrate DEI priorities both internally and externally.

The Conservancy is an equal opportunity employer. The Conservancy assesses candidates' applications and qualifications regardless of race, ethnicity, age, gender, religion, sexual orientation, gender identity, gender expression, disability, economic status and other diverse backgrounds.

To apply send your resume to: talita.lucena@howardnature.org